

TOWN OF HOPKINTON

J O B D E S C R I P T I O N

L I G H T E Q U I P M E N T O P E R A T O R

JOB SUMMARY: Performs manual labor, truck driving and operation of light equipment to accomplish the regular and recurring installation, repair, and maintenance work in maintaining roads. Operates equipment associated with grounds maintenance.

SUPERVISION RECEIVED: Works under the supervision of the Highway Superintendent and Asst. Highway Superintendent.

SUPERVISION EXERCISED: None

TYPICAL EQUIPMENT USED: Dump truck, loader, chipper, rakes, hand shovel, chain saws.

ENVIRONMENT: Inside: 2% Outside: 98%

DUTIES AND RESPONSIBILITIES:

The following statements are intended to describe the general nature and level of work being performed by people assigned to this job. The following is not intended to be an exhaustive list of all responsibilities and duties required.

Operates a truck with sander and/or plow to clear ice and snow from roads.

Operates equipment such as a front-end loader and backhoe.

Mows and maintains grounds

Operates a variety of hand and power tools such as a jack hammer, chipper, tamper and chainsaw.

Performs a variety of heavy manual work in connection with the maintenance and construction of sidewalks and roads.

Assists in traffic control at work sites.

Performs routine maintenance such as lubrication and checking air, oil, water and other fluids.

Clears brush and debris from storm drains; removes trees damaged by ice storms.

Familiar with and executes safe work procedures associated with assigned work.

Maintain effective working relationships with other employees and the public.

Performs other related duties as assigned or required.

TRAINING, SKILLS AND EXPERIENCE REQUIREMENTS: High School diploma or equivalent required. Sufficient experience to understand the basic principles relevant to the major duties of the

position usually associated with the completion of an apprenticeship/internship or having had a similar position for at least one to two years. Possession of, or ability to readily obtain a valid CDL-B driver's license issued by the State of New Hampshire. Ability to read, write and perform basic mathematical calculations.

OTHER CONSIDERATIONS AND REQUIREMENTS:

This position is a full-time hourly employee of the Town of Hopkinton.

This position is a Grade 5 (\$15.68 to \$21.95) on the Town of Hopkinton Pay Scale.

This position requires 24 hour per day availability including working nights, weekends and holidays to deal with weather events and emergencies.

Candidate will be required to go through a complete background check and is subject to DOT random drug testing.

EVALUATION: Annually by the DPW Director